



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

**CURRICULUM VITAE TEMPLATE TO BE UTILISED FOR APPLICATIONS FOR TVET COLLEGE COUNCIL
MEMBERSHIP IN TERMS OF SECTION 10(4) (b) OF CONTINUING EDUCATION AND TRAINING ACT No 16
OF 2006 (as amended).**

PART A

PROVINCE:.....

TVET COLLEGE/S :.....

NAME OF PERSON :.....

I.D. No :.....

ADDRESS :.....

.....

.....

.....

TEL NO :.....

CELL NO :.....

EMAIL ADDRESS :.....

GENDER :..... **RACE :**.....

DATE OF BIRTH :.....

MEMBERSHIP OF ORGANISATIONS: (Professional Bodies, Organised Business, Organised Labour etc...):

REASONS FOR APPLYING (see list below)

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FORMAL WORK EXPERIENCE :

PREVIOUS APPOINTMENTS TO A TVET COLLEGE COUNCIL (add rows as required) :

(1) Name of College..... Duration: From..... to

(2) Name of College..... Duration: From..... to

INFORMAL EXPERIENCE :

QUALIFICATIONS :

(Please attach certified copies of your qualifications)

REFERENCES (1) :

(2) :

(3) :

(4) :

CRIMINAL RECORD

Please indicate if you have a criminal record which relates to any act of dishonesty in financial or related dealings: Yes/No.

If yes state the nature of the record:.....

DECLARATION

I HEREBY DECLARE THAT I ALL THE INFORMATION AS LISTED IN MY CV ARE TRUE AND CORRECT AND THAT I AM WILLING TO SERVE FOR A PERIOD OF 5 YEARS IF I AM APPOINTED. I ACCEPT THAT SHOULD THIS APPLICATION PROVE TO CONTAIN FALSE INFORMATION, THE APPLICATION WILL BE REJECTED AND OR ANY APPOINTMENT ARISING FROM IT WILL BE TERMINATED.

Details to be considered in motivating your application for a position on a TVET College Council for a period of 5 years.

- Knowledge of technical and vocational education and training and the role TVET Colleges within the overall post school sector as envisaged by the Green Paper on Post School Education in South Africa
- Experience in strategic planning and decision making
- Understanding the linkages between the world of work and the post schooling sector in order to give relevant strategic advise and/or is able to synthesise relevant strategic issues
- Understanding the importance of the Programme Qualification Mix (PQM) and how the right PQM can support employability;
- Experience in governance structures of public TVET Institutions and/or private enterprises;
- Analytical competencies (be able to analyse socio-economic developments and translate those into relevant information for strategic decision making);

Competencies:

- Co-operation skills, ability to network;
- Ability to prioritise
- Ability to think holistically;
- Ability to work in a team and mentor and guide others;
- Ability to support conflict resolution;
- Self management;
- Positive attitude to change.

PART B

Declaration of Interest

2. In order to give effect to the application to serve as a council member for *[name of college]*, the following questionnaire must be completed (for each college being applied for) and submitted with the application.

2.1 Are you or any person connected to you, **Yes/No**
employed by DHET or *[name of college]*?

2.1.2 If so, state particulars

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2.2 Do you have any relationship (family, friend, other) with a **Yes/No**
person employed by DHET or *[name of college]* and who may
be involved in any business activities with the above mentioned
entities?

2.2.1 If so, state particulars

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2.3 Are you aware of any relationship (family, friend, other) **Yes/No**
with a person employed by DHET or *[name of college]* and who may
be involved in any business activities with the above mentioned
entities?

2.3.1 If so, state particulars

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.....
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DECLARATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1.1 TO 2.3.1 ABOVE IS CORRECT. I ACCEPT THAT SHOULD THIS DECLARATION PROVE TO CONTAIN FALSE INFORMATION, THAT THE APPLICATION WILL BE REJECTED AND OR ANY APPOINTMENT ARISING FROM IT WILL BE TERMINATED

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Signature

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Date